

Wallcovering Installers Association
March 14, 2020 | Board of Directors Meeting
Minutes

Call to Order:

The video meeting was called to order by Michael DiGilio, C.P., President, at 11:12AM ET. Roll call was taken.

Present:

Michael DiGilio, C.P., President
Steven Kaye, C.P., Vice President
Gary Lucas, C.P., Secretary
Vincent LaRusso, C.P., Immediate Past President
Shelly Wilkins, C.P., Treasurer
Michael King, South Region Director
Dave Adams, Northeast Region Director
Dennis George, C.P., West Region Director
Greg Laux, Associate Chair
Susan Macuna, C.P., Central Region Director
Michelle Corl, Mid-Atlantic Region Director (LOA)

Absent:

Joel Ellis, West Region Alternate Director
Richard Manougian, Northeast Region Alternate Director
Jeanette Gilbreath, South Region Alternate Director
Kevin O'Donnel, Central Region Alternate Director

Staff:

Nancy Terry, Director

Approval of the Agenda:

Mr. DiGilio, C.P., called for a motion to approve the agenda.

- **ACTION:** A motion was made to approve the agenda. The motion was seconded and passed unanimously.

Secretary's Report:

Mr. DiGilio, C.P., noted that Ms. Mead had been listed as Treasurer and needed corrected on the minutes. He called for a motion to approve the November 12, 2019 minutes with the change noted.

- **ACTION:** A motion was made to approve the minutes from the Board of Directors meeting from November 12, 2019 with changes as noted. The motion was seconded and passed.

Treasurer's Report:

Ms. Wilkins indicated that financials had been provided in the board book. She shared that revenue is critically needed and that all RD's need to be contacting the list of non-renewals that Ms. Terry is distributing monthly.

- **ACTION:** A motion was made to approve the financial report. The motion was seconded and passed unanimously.

A discussion was had on the Life Member status. Ideas were bounced around regarding WIA merchandise however it was felt that this could take away staff time and financial resources that were more useful being focused on membership, education and convention as these are the revenue centers.

Member Services Committee Report:

Report as submitted. It was reiterated that this is a critical area for revenue and should be focused on.

Communications Committee Report:

Report as submitted. Mr. DiGilio asked that RD's report to this team as they requested in the report.

WIAF Committee Report:

A report was not submitted however a balance report has been included with the financials.

Nominations/Elections Report:

No report submitted. Mr. DiGilio has suspended the elections for the time.

Convention Committee Report:

Ms. Macuna indicated that there are concerns over the pandemic affecting attendance. Overall the committee continues moving forward with their planning.

Craftsmanship Awards Committee:

Report as submitted.

Membership Awards Committee Report:

Report as submitted. The reduction of the number of awards was discussed. The board felt that one or two awards would be fine and that Mr. Kaye and a team could make the decision on what award other than the Paperhanger of the Year as that one will remain. The banquet will be just a party and the single award will be bestowed at the membership breakfast.

Associate Member Committee Report:

Report not submitted.

Boutique Manufacturers Task Team:
Report as submitted.

Education Committee Report:

Report as submitted. Currently they are finalizing the Basic Residential course which will have multiple lessons. Video is needed and they can do a voice over on any video.

Website Report:

Report as submitted.

Marketing Committee Report:

Report as submitted.

Region Reports:

South: Report as submitted.

Mid-Atlantic: Report not submitted. Ms. Corl indicated that she is trying to get information on the treasury for Central PA chapter.

Central: Report as submitted. Ms. Macuna indicated that the Chicago Chapter needed a motion in order to remove Nancy Proctor as the chapter treasurer.

- **ACTION:** A motion was made to remove Nancy Proctor as the Chicago Chapter Treasurer effective immediately and replace her with Miriam Dresser. The motion was seconded and passed unanimously.

Northeast: Report not submitted.

West: Report as submitted. Mr. George shared that Joel Ellis has retired and is no longer participating as Alternate Region Director effective January 2020.

New Business:

Region Directors:

Mr. DiGilio shared that members are not stepping up to fill the Region Director positions, which is an issue. He is looking into ways to fill those positions as there are no new candidates. He asked the current RD's to continue fulfilling those duties.

Being no further business . . .

- **ACTION:** A motion was made and seconded at 1:52 PM ET to adjourn the Board of Directors meeting. The motion passed unanimously.

